

## **Work Method**

### **Cleaning the OR**

At the start of the day you must prepare the following:

- one bucket with cloth, Dettol and Savlon (for cleaning OR table, attributes, trolley and sink unit). Put this bucket on the sink unit in the recovery.
- one bucket with floor cloth (mop), Dettol and Savlon and one bucket with clean water (for cleaning floor). Put these buckets on the floor in the recovery.
- one bucket with cloth, Dettol and Savlon (for cleaning the instrument table by OR nurse). Put this bucket on the sink unit in the room where instruments are being washed.
- a basket with one bottle with alcohol and some gauzes (for cleaning the instrument table by OR nurse). Put this basket on the sink unit in the room where instruments are being washed.
- drum with clean towels. Put this drum next to the sink unit where hands are being washed.

The concentration when using Dettol is four cups in one bucket.

1. Clean the OR table and neutral electrode after every operation and empty the small baskets
2. Mop the floor after every operation (with the exception of clefts)
3. Clean the OR and the inventory completely at the end of the day
4. Keep the room where instruments are washed clean all day
5. Clean and make the beds in the recovery room. Clean the trolley after every operation with a wet cloth. Clean the recovery room at the end of the day
6. Clean the sterilization room at the end of the day
7. Clean the other rooms and corridors at the OR complex at the end of the day

#### **Concerning number 1**

Put a bucket with Dettol, Savlon and a cloth ready at the start of the day. Clean the OR table and the neutral electrode with a wet cloth after every operation (including chinks, ledges and armrests). Put a clean sheet on the table after every operation. Refresh the water regularly. Empty the small baskets.

#### **Concerning number 2**

Put a bucket with Dettol, Savlon and a floor cloth (mop) ready at the start of the day. Mop the "splash zone" after every operation. Refresh the water regularly.

#### **Concerning number 3**

Empty the baskets. Put armrests (and any other attributes) on the OR table. Now clean the OR from the outside to the inside. Start with the counter; clean it with a wet cloth. After this, clean the following in the mentioned order with a wet cloth:

- Instrument tables

- Stools
- Diathermia equipment (also footpedal)
- Suction units
- Drill/saw unit (also footpedal)
- Lamps
- Any other furniture
- OR table and attributes

After that sweep the floor and remove the waste with a dustpan and a brush. Mop the floor with clean water, Dettol and Savlon.

#### **Concerning number 4**

Clean the sink unit and the stretcher (on which the set are composed) occasionally with the bucket and cloth from the recovery. Wipe the floor at the end of the day and remove the waste with a dustpan and a brush. Mop the floor with clean water, Dettol and Savlon.

#### **Concerning number 5**

Make the beds at the start of the day with clean sheets. Change the sheets when they are visibly dirty. Clean the trolley after every transport with a wet cloth and the bucket from the recovery. At the end of the day clean the inventory with a wet cloth (tables, machines and beds etc.). Sweep the floor and remove the waste with a dustpan and a brush. Mop the floor with clean water, Dettol and Savlon.

#### **Concerning number 6**

Clean the table where gowns and linen are being folded at the end of the day. Sweep the floor (also the storage room floor) and remove the waste with a dustpan and a brush. Mop the floor with clean water, Dettol and Savlon.

#### **Concerning number 7**

At the end of the day clean the inventory of the remaining rooms with a wet cloth. Sweep the floor and remove the waste with a dustpan and a brush. Mop the floor with clean water, Dettol and Savlon.

When cleaning the toilet use clean water and harpic solution and a new cloth.