

Work Method

Coordination assignment of tasks

When all OR nurses have arrived in the morning various tasks have to be divided. It is very useful to know who is available that day, so tasks can be properly assigned. It has been agreed that Dange and/or Ladi gives information about who is available the day before.

This so-called briefing usually takes less than 10 minutes.

Only OR nurses attend this briefing.

Work days start at 8.00 pm. Anyone who arrives after 8.00 will be assigned another task, such as helping out CSSD staff for instance.

The briefing

First the OR program is to be discussed; who will handle the instruments during what operations and who will circulate during what operation.

Also, the person to be in charge of logistics that day will be announced.

Details of the various operations will also be covered (think about specific techniques, positions, instruments and draping methods).

There will be time for questions and comments.

The nurse in charge of logistics

The logistics nurse will see to it that the day progresses smoothly. This involves the following tasks and responsibilities:

- manage sterilization staff (recording to "Manual CSSD" and the regulations)
- manage OR staff
- consulting with anesthesiologists/surgeons about possible changes in the programme
- oversee schedules and planning
- coordinate shifts and breaks